

Stark County Commissioners Board of Commissioners Minutes

November 26, 2025

Present

Richard Regula, President
Bill Smith, Vice President
Alan Harold, Member
Brant Luther, County Administrator
Sara Donald, County Clerk

Approved By The Stark
County Commissioners

Regula: _____

Smith: _____

Harold: _____

Clerk: _____

Date Approved: _____

Distribution: Journal/File

I. Call to Order

President of the Board, Commissioner Richard Regula, called the meeting of the Board of Commissioners to order at 1:30 p.m. Present, were Commissioner Smith, Commissioner Regula and Commissioner Harold. Commissioner Regula noted that in addition to attending in-person, the public may also attend by teleconference.

II. Pledge

Commissioner Regula led the pledge of allegiance to the flag.

III. Amendments

None

IV. Public Speaks

None

V. Approve Minutes

November 19, 2025

Motion Result: Pass

Motion to: Approve Minutes made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

VI. Resolution-Discussion and Action

Finance (Kris Miller)

- Budget Transfers:
 - Adult Probation: ISP TCAP 24-25 from Benefits to Salary-\$10,054.96; Other to Salary-\$1,374.61; Service to Salary-\$4,875.69 and Supply to Salary-\$5,394.74 Total=\$21,700.00
 - Adult Probation: ISP TCAP 24-25 from Benefits to Salary-\$10,054.96; Other to Salary-\$732.50; Supply to Salary-\$9,136.54 and Service to Salary-\$5,576.00 Total=\$25,500.00
 - Record Center: To cover final Payroll from Service to Salary-\$4,500.00 and Service to Benefits-\$4,500.00 Total \$9,000.00
 - Sanitary Engineer: Capital to Benefits-\$300,000.00
 - Sanitary Engineer: Capital to Salary-\$400,000.00

Motion Result: Pass

Motion to: Approve Budget Transfers made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- Intergovernmental Journal Entries:
 - Common Pleas Court to Sheriff: Reimburse Sheriff for STAR Program services-\$6,000.00

- Job & Family Services to Family Court: JFS Reimburse Family Court October 2025 IV-D-\$1,851.92
- Prosecutor to Prosecuting Attorney: VAWA 2023-WF-VA2-8212B Quarter 1 (January 2025-March 2025) Salary-\$19,989.96
- Prosecutor to Prosecuting Attorney: VAWA 2024-WF-VA2-11618 Quarter 3 (July 2025-September 2025) Salary-\$21,452.64
- Stark Mental Health & Recovery Services to Sheriff: 1st half FY26 Behavioral Health Med Reimbursement-\$90,878.00
- Treasurer to Auditor: Tax Lien Fee Adjustment-\$200.00

Motion Result: Pass

Motion to: Approve Intergovernmental Journal Entries made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

Discuss and Consider Approval (Kris Miller)

- Job and Family Services: Authorize the Board President and Executive Director to enter into a Memorandum of Understanding with Summit County Children Services for the purpose of a disaster preparedness plan as required under OAC 5180:2-5-13.1. Effective February 1, 2026 and runs through January 31, 2031.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- Job and Family Services: Approve and agreement with the National Youth Advocate Program for wrap around and clinical support services not to exceed \$40,000.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

Requisitions (Kris Miller)

- Job & Family Services: 2026 PCSAO Membership Dues-Vendor: PCSAO-\$14,038.33
- Job & Family Services: 2026 Association Dues, Class 4-Vendor: OJFSDA (Ohio Job & Family Service Directors Association)-\$16,473.00

Motion Result: Pass

Motion to: Approve Requisitions made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

Travel (Kris Miller)

- Two Job & Family employees seeking \$242.00 to attend a Metro Committee Meeting on December 11, 2025 in Columbus, OH.

Motion Result: Pass

Motion to: Approve Travel made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

Human Resources (Michael Kimble)

- A Resolution Authorizing the Early Release from Work for All Employees Under the Hiring Authority of the Board of Stark County Commissioners and the Closure of the County Office Building on Christmas Eve (2025 and 2026) at Noon.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

Engineer (Sarah Birone for Jennifer Odey)

- A Resolution Authorizing Change Order No. 1 with Northstar Asphalt, Inc. for the H-3-2025 Hot Mix Asphalt Resurfacing Project.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution Authorizing Change Order No. 1 with Melway Paving Company, Inc. for the H-1-2025 Chip Seal Resurfacing Project.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution approving Change Order No. 1 with Black Horse Bridge Construction, Inc. for the Beaumont Ave Bridge Replacement Project, PID 113498.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution Approving Final Change Order No. 4 with Lockhart Concrete Co. for the 12th St & Summerdale Ave Culvert Replacement Projects.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution of Acceptance and Authorization of payment of retainage on the Farber St Bridge Replacement Project PID 109592, to Stanley Miller Construction Co.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

Sanitary Engineer (Sarah Birone for Jennifer Odey)

- A Resolution Authorizing Preparation of Detailed Plans, Specifications and Estimates of Cost for the Construction of Project 656, Collection System Repairs in Perry Township in the Stark County Metropolitan Sewer District.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution Authorizing Preparation of Detailed Plans, Specs and Estimates of Cost for the Construction of Project 641, Collection System Repairs in the Stark County Metropolitan Sewer District.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution Authorizing Preparation of Detailed Plans, Specs and Estimates of Cost for the Construction of Project 655, Willowdell-Middle Branch Creek Area Sewer Rehabilitation in Plain Township in the Stark County Metropolitan Sewer District.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

Regional Planning (Sarah Birone for Jennifer Odey)

- A Resolution approving Change Order No.1 with Wenger Excavating, Inc. for the Woodrow-Lois Waterline Replacement project in the City of North Canton.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution approving a reduction in the amount of the financial guarantee securing Rolling Green No. 3 Allotment Sidewalk Performance Bond.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

Commissioners (Sarah Birone for Jennifer Odey)

- A Resolution Approving a Type 2 Annexation petition, known as, “The 4401 Tuscarawas St. W -2025 Annexation” from Perry Township to the City of Canton.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution Approving a Satisfaction of Mortgage Lien. This mortgage and security agreement was given by Superior Dairy Inc. on June 22, 1978 and recorded in Volume 4122, Page 333 in the Stark County Records and a Trust Indenture with Peoples-Merchants Trust Company executed on June 20, 1978 and recorded in Volume 4122 Page 398 of the Stark County Records.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution approving Change Order No. 2 with Standard Plumbing & Heating Co. for the Sanitary Engineer’s HVAC Replacement project.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution approving Change Order No. 3 with Standard Plumbing & Heating Co. for the Sanitary Engineer’s HVAC Replacement project.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution approving the Re-appointment of Jessica L. Falvo-Lang, Cindi Sutter, Maria Heege, and Jennifer Moff to four-year terms beginning January 1, 2026 and expiring December 31, 2029 to the Stark County Board of Developmental Disabilities.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution Appointing Emily Breeze, Executive Director of Building Industry Association of Stark and East Central Ohio - Alternate, Joe Race, to the Northeast Ohio Four County Regional Planning & Development Organization (NEFCO) General Policy Board. The term will run from November 26, 2025 until December 31, 2025.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

- A Resolution Re-appointing Keith Bennett, David Maley with alternate Kaitlyn Carpenter, Ted Herncane, Pete Wearstler, Bob Nau with alternate Curtis Bungard, Jim Troike with alternates Tom Davis & Jeff Lonzrick, Michael Naso with alternate Helene Papczun, Alfredo Carranza, Ralph Lee with alternate Clayton Popik, Daniel Moeglin with alternate Sarah Buell, and Emily Breeze with alternate Joe Race to a 1-year term expiring December 31, 2026 to the Northeast Ohio Four County Regional Planning & Development Organization (NEFCO) General Policy Board.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

VII. Commissioners Comments and Questions

Thursday November 27, 2025 Thanksgiving Holiday-All Offices Closed

Friday November 28, 2025 All Offices Closed

Monday December 1, 2025 @ 10:00 AM-No Work Session.

Tuesday December 2, 2025 @ 10:00 AM- Work Session (If Needed). In addition to attending in-person, the public may also Dial (667) 770-1465 Access Code 692732# (Listen Only)

Wednesday December 3, 2025 @ 1:30 PM-Commissioners Board Meeting. In addition to attending in-person, the public may also Dial (667) 770-1465 Access Code 692732# (Listen Only)

VIII. Executive Session

Commissioner Harold moved, seconded by Commissioner Smith, to adjourn into Executive Session Pursuant to O.R.C. 121.22 (G)(1) To Discuss the Hiring of a Public Employee with County Administrator Brant Luther, Human Resources Director Michael Kimble and Budget Director Chris Nichols at 1:44 PM.

Roll Call Vote: Harold. Yes Smith. Yes, Regula. Yes, Motion Carried.

The Commissioners came out of Executive Session at 2:10 PM

IX.. Adjournment

Meeting Adjourned at 2:10 PM.

Motion Result: Pass

Motion to: Approve Adjournment made by Commissioner Harold and seconded by Commissioner Smith

Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold

NOTICE: Minutes of meetings of the Board of Commissioners are filed as a permanent record in the official journal of the Board of Commissioners. The official record includes originals or copies of all resolutions that are adopted by the Board. This includes resolutions approving the signing of Contractual documents, financial transaction forms and other actions adopted by the Board. Contracts, agreements, leases, purchase orders, personnel actions and other such material referred to in the resolutions are filed by subject in the Administrative Offices and originating departments. The official journals that include, the minutes and related resolutions are available for public inspection in the Administrative Offices of the Commissioners.

Respectfully Submitted,
Sara Donald, Clerk

Orig.: Sara Donald
Cc: Commissioners